

## **Administrative Responsibilities of faculties for Institute:**

<b>Sr.No</b>	<b>Particulars</b>	<b>Faculties</b>
1	Drug Purchase committee of GMCA	Dr S M Doifode Dr K C Chandaliya Dr M D Kulkarni
2	Institutional Ethical Committee-GMC Aurangabad	Dr S M Doifode Dr M S Baig
3	Institutional Ethical Committee-GDC Aurangabad	Dr S M Doifode Dr M S Baig
4	MEU Committee member	Dr M D Kulkarni
5	DSB Committee member	Dr M D Kulkarni
6	Students Bioethics Coordinator	Dr M D Kulkarni
7	Flag Hoisting Committee	Dr K C Chandaliya
8	Legal Cell ...Class I & II Court cases	Dr K C Chandaliya
9	Students Advisory Committee	D M S Baig
10	Gymkhana & Sports Incharge	Dr M S Baig
11	Minority Scholarship approval committee	Dr P N Khandelwal Dr M S Baig
12	12/24 Benefits to office staff committee	Dr S M Doifode Dr M S Baig
13	CET CELL Incharge. MBBS/ PG/BPMT/ Nursing ...Admissions	Dr M S Baig
14	MHT CET/ PGM CET /MHN CWT/MEDSS CWT examination Conducted by DMER, Mumbai, NEET, etc	Dr M S Baig Liaison Officer for exams. Incharge for admission process.
15	HMS Committee Member Secretary	Dr M S Baig
16	Legal Cell Incharge for admissions related court cases of CET/DMER	Dr M S Baig
17	National Knowledge Network: Nodal Officer	Dr M S Baig
18	Nodal Officer e-governance	Dr M S Baig
19	Canteen Committee member	Dr M S Baig
20	UNESCO Bioethics Unit : Member Secretary	Dr M S Baig
21	College website: <a href="http://www.gmcaurangabad.com">www.gmcaurangabad.com</a> Incharge	Dr M S Baig

<b>Sr.No</b>	<b>Particulars</b>	<b>Faculties</b>
22	Assistant warden PG Hostel	Dr S U Razvi
23	Bank account Authentication committee	Dr K C Chandaliya Dr S U Razvi
24	MCI Information & Record committee	Dr K C Chandaliya
25	Biometrics & CCTV Project Incharge	Dr M S Baig
26	MCI Compliance committee	Dr M S Baig
27	Vision Document Committee	Dr M S Baig

### **Administrative Responsibilities of faculties for Department:**

<b>Sr.No</b>	<b>Particulars</b>	<b>Members</b>
1	PG Curriculum Incharge	Dr S M Doifode Dr M S Baig
2	MBBS Teaching & Internal assessment Incharge	Dr M S Baig
3	BDS Teaching & Internal assessment Incharge	Dr M D Kulkarni
4	Modern Pharmacology teaching Incharge	Dr M S Baig
5	Nursing Teaching Incharge	Dr N S Sidhu
6	BPMT teaching Incharge	Dr S U Razvi
7	Department Library Incharge	Dr M D Kulkarni
8	Central Medical Store Incharge	Dr K C Chandaliya
9	HPLC Incharge	Dr K C Chandaliya
10	Instruments and Chemicals Incharge	Dr P N Khandelwal
11	OPD Dispensary & Glassware Incharge	Dr N S Sidhu
12	Animal House and Furniture Incharge	Dr S U Razvi